



SHIPSTON-ON-STOUR TOWN COUNCIL Minutes

Council Offices: New Clark House, West Street, Shipston-on-Stour, Warwickshire, CV36 4HD
Telephone: 01608 662180
E-mail: clerk@shipstononline.org
Website: www.shipstononline.org

December 14th 2015 Minutes

Minutes of a General Meeting of Shipston on Stour Town Council held in New Clark House, Shipston on Stour at 7.00pm on Monday December 14th, 2015

Those Present:- Town Cllrs; B Cooper, I Cooper, M Ferrier, A Henderson, F Ivens, V Murphy, K Perry, P Rathkey, S Saunders, D Scobie, P White

Warwickshire County Council (WCC) & Stratford District Council (SDC): Cllr. C Saint, arrived at 7.35pm.

Public: 6

Press: 0

Introduction

The Deputy Town Mayor, Cllr. Veronica Murphy welcomed Town Council members, press and public to the December Meeting of Shipston on Stour Town Council (STC).

1 **Apologies for absence** Cllrs. Warner, Westwood

2 **Acceptance of Apologies** Proposed Cllr. Murphy, seconded Cllr. Scobie. **Unanimously agreed**

3a **Declarations of Interest**

Cllrs. B Cooper, Henderson, Rathkey and White declared non pecuniary interests in item 13.3 (grant requests 2016/17) – Cllr B Cooper for work with VASA, Cllrs Henderson and Rathkey for interest in Shipston Educational Trust and Cllr. White sits on Proms committee. Cllr. Murphy declared non pecuniary interests in item 13.3 (grant requests 2016/17) for her involvement with Wool Fair and Shipston Sports Club and the planning application for 2 Pittway Ave. Cllr. Saunders declared a non pecuniary interest in the planning application for 1 Mill St.

4 **Dispensations received by Clerk** None

5 **Previous minutes**

There were no amendments to the minutes of the meeting of 9th November 2015. Cllr. Ferrier proposed the minutes of the meeting of 9th November 2015 be accepted as a true and accurate record. Seconded Cllr. I Cooper – **9 for, 2 abstentions – motion carried.**

6 **Clerk's Report**

The Clerk's report was noted. Stratford DC has said the customer access terminal should be restored before Christmas and the front door to New Clark House will be repaired on 15 December.

7 **Reports**

Town Councillors - The following reports were given:

- Cllr. Perry had received complaints about bottlenecks at the merger of New St and London Rd owing to parked cars. Cllr. Saunders said vehicles regularly parked on the pavement at the junction of Station Rd, Church St and Stratford Rd were causing an obstruction. The Clerk will pass the matters to the Police.
- Cllrs. Rathkey, Scobie, Henderson, Ivens and Murphy congratulated the Neighbourhood Plan team for their excellent presentation at the recent Open Day.
- Cllr. Saunders had received concerns from residents about the state of some bulging walls adjacent to the pavement in Station Road. The Clerk will pass the matter to the appropriate agency.
- Cllr. White said that the lights at the front of New Clark House do not work. The Clerk will investigate.
- Cllr. Ferrier had discussed with SAFAG and Orbit flood mitigation measures at the London Rd development.
- Cllr. B Cooper had attended a Planning Training presentation organised by Stratford DC and said it had been very informative and worthwhile.

- Cllr. Ivens said she was saddened by the break-in and burglary at St Edmunds.

County Council and District Reports by Cllr. Saint – Cllr. Saint joined the meeting late so his reports are minuted after Item 9 – planning matters.

Shipston Forum

5th January is the delivery date for the next Forum. The Editor reported that the front page of the January edition will be a call for volunteers to assist societies and organisation in the town. There will be an article on FAQs received by the Clerk's office at New Clark House. The back page will advertise the Panto.

Neighbourhood Development Plan (NDP)

Cllr. Ferrier gave an update on the Open Day and the emerging neighbourhood plan. He thanked Cllr. Saint for his attendance and support at the Open Day. Cllr. Cooper said that NDP was within budget and on target to spend the grant by the deadline. He requested that the NDP reserve be carried forward to next year

Riverwalk

Cllr. Saunders said that there were many ideas under discussion.

8 **Open Forum for Parishioners**

Richard Sampson of Oldbutt Rd congratulated the Neighbourhood Plan team on the Open Day. He asked STC to ensure the boundary between the present open space in Oldbutt Rd and the open space planned for the adjoining new development is maintained and adopted by STC so that residents of Oldbutt Rd do not lose their open aspect.

Geoff Walker of Oldbutt Rd said that he understood the hedge bordering the open space in Oldbutt Rd belonged to STC and as such STC can preserve it. The culvert in front of 26-30 Oldbutt Rd is inadequate, he has contacted Cllr. Barker and she is looking into the matter. He expressed concerns that vehicles parking on the grassed areas at the upper end of Campden Rd are damaging the land and asked whether no parking signs could be put up.

Mike Taylor said that many of the planning documents supporting the latest amendments to the Shoulderway Lane proposals could not be downloaded. He had visited SDC offices in Stratford where planning team members were not able to download them either via public channels. Also, any documents he was able to access were not in an easily readable format. He has been in touch with Cllr. Saint about this.

David Christmas said that in the current Agenda there was reference to documents which the public were not able to access. Cllr. Cooper replied that these were relating to precept setting which was still only at draft stage. Cllr. Henderson said that STC had made great progress in making working group reports available to the public, all of which were included in the current Agenda format.

Frank Wardak congratulated the Neighbourhood Plan team on a professional and informative Open Day.

9 **PLANNING MATTERS**

• NEW PLANNING APPLICATIONS

These applications discussed by the Planning Working Group actioned using standing order: Section 3b(xv)
 15/03905/FUL – 39 London Road – Demolition of existing dwelling and erection of five dwellings
 15/03816/REM – 39 London Road – access, appearance, landscaping, layout and scale pursuant to 14/01481/OUT
 15/03812/FUL – 21 Parsons Close – Conversion of existing garage to accommodation.

Cllr. Ferrier proposed acceptance of the planning working group recommendation of no representation for the 3 applications above. Seconded Cllr. Scobie. **Unanimously agreed**

Cllr. Saint joined the meeting at this point (7.35pm) and Cllr. Ferrier thanked him for his active involvement at the Neighbourhood Plan Open Day.

• NEW PLANNING APPLICATIONS

15/01478/FUL – Land off Shoulderway Lane – amendments and additional details to 109 dwellings
 Detailed discussion took place about the non availability of online or printed copies of the supporting documents issued to statutory consultees, access in and out of the development and Highways responses to the application. Cllr. Ferrier proposed that STC continue to object, inform the planning authority of the flood mitigation measures in the emerging Neighbourhood Plan and raise concerns that Highways have ignored previous STC comments about access to and from the A3400. Seconded Cllr. Scobie. **Vote taken – 10 for, 1 abstention – motion carried**

15/00946/REM – Land south of Campden Road, west of Oldbutt Rd – reserved matters for 69 dwellings
 13/02571/OUT

Detailed discussion took place on flood mitigation, the proposed open space and vehicular and pedestrian access from the site. Cllr. Ferrier proposed no representation with comments about water run-off into

Oldbutt Rd and poorly considered footpath and vehicular access to Campden Road and the town. Seconded Cllr. Perry. **Unanimously agreed**

15/03860/LBC – 6 High Street – amendment to external cladding of rear extension (Ref: 14/02071/LBC)

15/03874/VARY – 6 High Street – Variation of condition 2 – to enable change to external cladding of rear extension

Cllr. Ferrier proposed no representation for the above two applications concerning 6 High St. Seconded Cllr. Murphy. **Unanimously agreed**

15/02912/FUL & 15/02916/LBC – 1 Mill Street – Re-build to partially collapsed boundary wall

Cllr. Ferrier proposed no representation. Seconded Cllr. Henderson. **Vote taken – 10 for, 1 abstention – motion carried**

15/04304/TREE – The Old Plough Inn, 55 New Street - T1: Silver Birch: fell

Cllr. Ferrier proposed no representation. Seconded Cllr. Saunders. **Vote taken – 10 for, 1 abstention – motion carried**

15/04279/FUL – 2 Pittway Avenue – construction of single dwelling, new vehicular access and parking etc.

Cllr. Scobie proposed no representation. Seconded Cllr. Perry. **Vote taken – 7 for, 1 against, 3 abstentions – motion carried**

• **PLANNING APPLICATIONS / AMENDED OR ADDITIONAL DETAILS (FOR INFORMATION ONLY)**

15/03124/FUL – Stour Bank, Hay Meadow – Change of use from day centre (D1) to residential (C2)

• **PLANNING DECISIONS BY DISTRICT OR COUNTY COUNCIL**

15/03625/LDP – 37 Beecham Road – single storey rear extension – Certificate of Lawful Proposed use or development

• **PLANNING APPLICATIONS WITHDRAWN**

15/03795/VARY & 15/03620/VARY – 2-4 Market Place – variation of condition 2 of LBC 14/03470/LBC

15/03728/LDP – 2 Basket Hall – extension of garden area

15/03670/FUL – 1 Manor Lane – extensions and alternations to existing bungalow

• **PLANNING INSPECTORATE – APPEAL DECISION**

APP/J3720/D/15/3134735 – 1 Manor Lane – Appeal allowed

13/02360/OUT – Land off London Road – Orbit application – award of costs to Orbit is refused

• **EXTENSION OF MINERALS PLAN CONSULTATION 2015**

Cllr. Ferrier proposed that STC take no further action. Seconded Cllr. Scobie. **Unanimously agreed**

County Council Report by Cllr Saint

- The Minerals Plan is a statutory plan that must be published. There is no planned extraction in this area and the consultation has been extended to 4 January 2016.
- The outage of the Darlingscote Rd street lights was 13 days and the permissible repair window was 5 weeks.
- He reported on parking infringement penalty notices issued in the town.

District Council Report by Cllr Saint

- Approval has been given to submit proposals for the Community Infrastructure Levy.
- SDC will be making a bid to house Syrian refugees
- He will follow up the removal of trees from the former Norgren site development

Questions from councillors:

- Cllr. I Cooper asked Cllr. Saint to follow up the removal of the Witch Elm from the Caudlewell development.
- Cllr. Murphy asked Cllr. Saint to comment on the recent Stratford Observer article about SDC voting to join the West Midlands Combined Authority. Cllr. Saint replied that the article was incorrect.

10 **Sustainability Working Group**

There was no report for December

11 **General Purposes Working Group**

There was no report for December.

At 8.35pm, Cllrs. Henderson and Saint gave their apologies and left the meeting.

12 **Communications Working Group**

Catherine Martin of CMC Ltd left the room while the following items were discussed and voted on. Following discussion, Cllr. White proposed that the Shipston Forum and STC Website contracts should be 3 years in length from the next tender in 2017. Seconded Cllr. Rathkey. **Vote taken – 6 for, 4 against – motion carried**

Cllr. White proposed accepting the tender from CMC Ltd for a 1 year term from April 2017 for the production and distribution of the forum with additional printed copies from 2700 to 2750. Seconded Cllr. Scobie.

Unanimously agreed

Cllr. White proposed accepting the tender from Redwax for a 1 year term for hosting and provision of www.shipstononline.org. Seconded Cllr. Ferrier. **Unanimously agreed**

Catherine Martin of CMC Ltd returned to the meeting.

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Finance Working Group

Cllr. I Cooper said the Precept document was for information only and asked for responses and wish list items by the date of the next Finance Working Group meeting. Discussion on the Precept will be on the Agenda for the next Town Council Meeting. Discussion took place on the FWG recommendations for grant allocations in 2016/17. Cllr. Scobie proposed acceptance of all the FWG recommendations as a single item. Seconded Cllr. Rathkey. **Vote taken – 9 for, 1 abstention – motion carried**

14

Financial Matters

The Town Clerk reported 6 additional payments to those listed. Cllr. Scobie proposed that invoices be paid. Seconded Cllr. Ferrier. **Unanimously agreed.**

Income received was noted.

15

Correspondence

Cllr. Ferrier said that the drains which had been jetted out between Badgers Crescent and Hornsby Close were now blocked again. The Clerk said that Highways will do further work once the road closure notice expires for the gas works further along the A3400.

Finale

All those present were invited to join councillors for a Christmas drink. The Deputy Mayor asked all to raise their glasses in a loyal toast to HM The Queen, whilst wishing everyone a very Happy Christmas.

The Deputy Mayor noted that the next general meeting will be held on Monday 11th January, 2016 in New Clark House commencing at 7.00 pm.

The Deputy Mayor thanked fellow councillors, press and public for their attendance. Meeting closed at 9.20 pm.

Signed.....

Date.....

Councillor Veronica Murphy

Deputy Town Mayor, Shipston on Stour Town Council